

**Kentucky's National Mortgage Settlement Program
Counseling Invoice and Certification**

Submitted for Payment of \$450.00

Client 1: _____ Client 2: _____

Property Address: _____

County of Residence: _____ Hardship: _____

Type of Counseling: _____ Foreclosure Prevention/Loss Mitigation _____ Transitional

I, _____, a counselor with _____ (Counseling Agency) hereby certify that as a part of the Nation Mortgage Settlement Program (NMSM), the following in regard to the client(s) referenced above:

- A minimum of two (2) hours of direct counseling in the type designated above has been provided, either in person or by phone;
- The minimum threshold has been met to submit for payment under the NMSM:
 - The minimum threshold for Foreclosure Prevention/Loss Mitigation Counseling is submission of a hardship application package to the servicer(s) for consideration.
 - The minimum threshold for Transitional Counseling is a completed Action Plan, signed by the counselor and client(s), addressing relocation, restoring security, and rebuilding finances;
- A copy of the complete client file, along with any and all supporting documentation will be maintained for a minimum of three (3) years and will be available for review by Kentucky Housing Corporation staff upon request;
- The information submitted is true and accurate and has been verified, by the undersigned counselor, according to nationally recognized counseling industry standards
- Counseling Agency has not billed or received compensation **for these** services from any other individual or any other source other than NMS.
- Agency has not been compensated **for any other counseling services** (i.e. Unemployment Bridge Program (UBP), National Foreclosure Mitigation Counseling (NFMC), or any other type of NMS counseling) **on behalf of this client** within the **previous ninety (90) days**.

Signature:

Counselor _____

Date _____

If any of the information certified by the Counselor is later determined by Kentucky Housing Corporation to be incomplete or insufficient, Kentucky Housing Corporation reserves the right to recapture any and all compensation paid.